



MONDAY, APRIL 30, 2102

7:00 P.M. – SPECIAL PARKS & RECREATION COMMISSION MEETING

Council Chamber

One North San Antonio Road, Los Altos, California

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR

These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.

1. Commission Minutes
Approve the minutes of the March 14, 2012 regular meeting
2. 2011-2013 Capital Improvement Project Program
Approve adjustments to the 2011-2013 Adopted Capital Improvement Program schedule suggested by the PARC Finance Subcommittee.

DISCUSSION ITEMS

3. Park Plan
Approve the Park Plan for forwarding to the City Council.
4. Recreation Survey
Update on implementation schedule.
5. 2012 Looking Forward Goals
Approve 2012 goals in advance of May 1 joint meeting with the City Council.
6. 2011 Looking Forward Goals and 2011-2012 Work Plan
Update work plan in preparation for City Council joint meeting.
Goal 1 – Completed Redwood Grove assessment.
Goal 2 – Completed report to Council on Survey of Recreation Programs
Goal 3 – Explore mechanisms to assertively encourage on-going community feedback.
Goal 4 – Completed tour of Rosita Park and recommended playground configuration to

Council.

Goal 5 – Submitted recommendations to Council regarding the updated Parks & Recreation Commission Charter and new ordinance.

Goal 6 – Advance the quality of parks and facilities as well as recreational planning and programming.

A. Orchard preservation research

B. Researched & reported on methods open to City for acquiring vacant land for passive use.

Goal 7 – Continue to implement Commission Best Practices.

A. Completed a draft scorecard.

B. Will continue to review and discuss best practices as needed.

COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Department 72 hours prior to the meeting at (650) 947-2790.

Agendas, Staff Reports and some associated documents for Parks & Recreation Commission items may be viewed on the Internet at <http://www.losaltosca.gov/committees-commissions/parc/index.html>

On occasion the Parks & Recreation Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the main Los Altos Recreation Office, Hillview Community Center, 97 Hillview Ave, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the City Clerk at (650) 947-2720 for the final document.

If you wish to provide written materials, please provide the Commission Liaison with **10 copies** of any document that you would like to submit to the Parks & Recreation Commission for the public record.

For other questions regarding the meeting proceedings, please contact the Commission Liaison at (650)947-2790.